



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda
Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole
Tuesday, March 22, 2016 ♦ 7:00 pm
Boardroom

Members: **Trustees:**
Rick Petrella (Chair), Cliff Casey (Vice Chair), Bill Chopp, Dan Dignard, Carol Luciani,
Bonnie McKinnon, Robyn Zettler (Student Trustee)

Senior Administration:
Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of
Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of
Education)

1. **Opening Business**
 - 1.1 Opening Prayer
 - 1.2 Attendance
 - 1.3 Approval of the Agenda Pages 1-2
 - 1.4 Declaration of Interest
 - 1.5 Approval of Committee of the Whole Meeting Minutes – February 16, 2016 Pages 3-6
 - 1.6 Business Arising from the Minutes
2. **Presentations – Nil**
3. **Delegations – Nil**
4. **Consent Agenda**
 - 4.1 Unapproved Regional Catholic Parent Involvement Committee Meeting Minutes – Pages 7-8
February 22, 2016
 - 4.2 Unapproved Special Education Advisory Committee Meeting Minutes – Pages 9-11
February 23, 2016
 - 4.3 Unapproved Student Transportation Services Brant Haldimand Norfolk Board Pages 12-16
of Directors' Meeting Minutes – February 23, 2016
 - 4.4 Unapproved Catholic Education Advisory Committee Meeting Minutes – Pages 17-20
February 24, 2016



5. Committee and Staff Reports

- 5.1** 2015-2018 Strategic Plan: Student Achievement Update Pages 21-23
Presenter: Michelle Shypula and Patrick Daly, Superintendents of Education
- 5.2** Programs for Students with Autism Pages 24-25
Presenter: Leslie Telfer, Superintendent of Education
- 5.3** Bring Your Own Device Pilot Update Pages 26-27
Presenter: Michelle Shypula, Superintendent of Education
- 5.4** Excursion – Mission Trip to Columbia, SC Pages 28-30
Presenter: Patrick Daly, Superintendent of Education

6. Information and Correspondence

7. Trustee Inquiries

8. Business In-camera

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- a. The security of the property of the board;
 - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - c. The acquisition or disposal of a school site;
 - d. Decisions in respect of negotiations with employees of the board; or
 - e. Litigation affecting the board.

9. Report on the In-Camera Session

10. Future Meetings and Events Page 31

11. Closing Prayer

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***

12. Adjournment



Committee of the Whole
Tuesday, February 16, 2016 ♦ 7:00 pm
Boardroom

Trustees:

Present: Rick Petrella (Chair), Cliff Casey (Vice Chair), Bill Chopp, Dan Dignard, Carol Luciani, Bonnie McKinnon, Robyn Zettler (Student Trustee)

Absent:

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee McKinnon.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 16, 2016 meeting.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Committee of the Whole Meeting Minutes – January 19, 2016

Moved by: Cliff Casey
Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the January 19, 2016 Committee of the Whole meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations – Nil

3. Delegations – Nil



4. Consent Agenda

- 4.1** THAT the Committee of the Whole refers the unapproved minutes of the Accessibility Committee meeting of January 13, 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.2** THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee meeting of January 26, 2016 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.3** THAT the Committee of the Whole refers the Educational Field Trips Summary report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Questions of clarification regarding the Integrated Accessibility Plan report, the file review with respect to the Board's compliance with the Accessibility for Ontario with Disabilities Act, and response to the PA Day presentation by Kim Barthel on servicing behaviourally-challenged students were addressed by Superintendent Telfer.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 School Year Calendar 2016-17

Superintendent Shypula presented the proposed modified elementary and secondary calendars for 2016-17, which is in compliance with the newly revised Regulation 304. She also explained the consultation process that took place in establishing the calendars.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2016-17 School Year Calendars for Elementary and Secondary schools.

Carried

5.2 2015-2018 Strategic Plan: Catholicity Update

Director Roehrig noted that although we are only in the beginning stages of the 2015-2018 Strategic Plan, there has been a significant amount of activity in the area of Catholicity and faith formation. He reviewed the four goals that form the operational aspects of the Catholicity pillar of the Plan and provided an update on the work being done to support these goals through a pictorial presentation. He also showed the Christian Meditation take-home kits that have been distributed to all schools as a Lenten pilot project, and added that the growing relationship with our Catholic partners through the Council of Catholic Service Organizations has been beneficial as shown by members' willingness to respond to a recent poll on the future of Catholic education.



Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the 2015-2018 Strategic Plan – Catholicity Update report to the Brant Haldimand Norfolk CDSB for receipt.

Carried

5.3 Board Leadership Development Strategy (BLDS)

Superintendent Telfer provided an update on the Board's Leadership Plan, which supports all four areas of focus of the 2015-2018 Strategic Plan. She explained that the goals of the Board Leadership Development Strategy (BLDS) is to attract and develop effective leaders and to promote leadership practices that will impact student achievement and well-being. She highlighted several initiatives that are underway including the upcoming Leadership in Human Resources Certificate training developed and offered by our Board to our administrators as well as to administrators across the province, the CPCO Principal's Qualification Program Part 1 course being facilitated by two of our principals, and the ongoing new administrator mentor/mentee program.

Moved by: Dan Dignard

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole refers the Board Leadership Development Strategy report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.4 Excursion - Ireland

Superintendent Daly presented a request from St. John's College for approximately 40 Grades 11-12 students, members of the Eagles' Boys Rugby team, to participate in an international rugby completion in and around Dublin, Ireland. Students will also visit various attractions providing them with the opportunity to experience a different culture and to learn the history and traditions of Ireland.

Moved by: Bonnie McKinnon

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from St. John's College for an excursion to Ireland from Friday, March 10 (evening) to Sunday, March 19, 2017.

Carried

6. Information and Correspondence

Copies of the Lenten devotions booklet provided by the Ontario Catholic School Trustees' Association, *Mercy, Passion & Joy - Reflections on the Writings of C.S. Lewis*, were distributed

Chair Petrella distributed copies of a letter of appreciation from the Ontario Catholic School Trustees' Association for the Board's support during the recent central bargaining process, and in particular, for the significant contributions made by Director Roehrig, who was a member of the OCEW negotiating team. Chair Petrella expressed the Board's thanks to Director Roehrig for the service he provided on behalf of the Board.

Copies of the revised *Committees with Trustee Representation (2016)* chart was distributed.



Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Trustee Inquiries

Trustee Luciani requested that an update on the current 2016-17 Early Learning Kindergarten Program enrolment numbers be provided at the February Board meeting.

8. Business In-Camera

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera Session.

Carried

9. Report on the In-Camera Session

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

10. Future Meetings

Chair Petrella drew trustee attention to the list of future meetings and events.

11. Closing Prayer

Chair Petrella let the closing prayer.

12. Adjournment

Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of February 16, 2016.

Carried



REGIONAL CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING
Monday, February 22, 2016 ♦ 7:00 p.m.
Boardroom

Present: See attached list.

1. Welcome

Edith Heleniak, RCPIC Chair, welcomed those in attendance.

2. Opening Prayer

Michelle Shypula, Superintendent of Education, led the opening prayer.

3. Introduction

Superintendent Shypula invited all attendees to introduce themselves.

4. Mental Health and Wellness Strategy

Dianne Wdowczyk, Mental Health Lead, shared a PowerPoint handout with committee members outlining the Mental Health Strategy Update and Priorities. Currently, the Board is in the third year of Mental Health funding and the second year of the Board Implementation Plan. Ms. Wdowczyk explained the three main pillars of the Child and Mental Health Strategy, which are:

- Mental Health Literacy
- Mental Health Promotion
- Vulnerable Student Support

Ms. Wdowczyk provided resources and links for parents to refer to.

Contact Brant and Contact Haldimand-Norfolk are now included on the Mental Health Steering Committee to help determine future focus and to help meet objectives. The Implementation Plan is a working document, with members representing Special Education, Mental Health, First Nation Métis Inuit (FNMI), and Safe Schools, enabling the group to utilize and share resources.

Suicide Prevention Training – ongoing

There have been over 400 referrals since September. Most cases are covered by our Child and Youth Workers. Social Workers are responsible for issues such as attendance, high anxiety, school refusal, and possible bereavement. All students require a signed parental consent form to receive services.

5. CODE Parent Math Resource

Michael Skrzypek, System Math Teacher: Junior 4-6, provided parents with an activity to help explain the importance of feedback from teachers to students and what types of feedback is helpful in the area of Mathematics. He also distributed a Mathematics kit created by the Council of Ontario Directors of Education (CODE), showed a component of the video, and allowed time to reflect on some of the content. These kits are intended to assist schools and school councils with providing parents more information about Mathematics instruction in the province today. As a group, Michael developed different strategies that Parent Councils could use in order to share this information and how these kits can assist with this.



6. Ontario Association of Parents in Catholic Education (OAPCE) Update

Chair Heleniak shared literature that explains the mission and vision of OAPCE and its role in supporting parents with children enrolled in Catholic schools across the province. An overview of the 77th Annual OAPCE Conference, "Many Gifts, One Voice: Living our Virtues in a Virtual World" being held on May 6-7, 2016 was provided to the group. The Board has three remaining positions available, free of charge, for parents to attend this event. Parent Council representatives have until Friday, March 4, 2016 to submit their names, if interested.

7. District Parent Reaching Out (PRO) Grant Update

During the November 26, 2015 system-wide Catholic Parent Council webinar, school councils were provided with the opportunity to give the district feedback regarding topics they would be interested in learning more about. The feedback received was shared with the RCPIC and indicated significant interest in learning more about issues impacting Mental Health and Wellness. This will become our focus for the 2016-17 District PRO Grant proposal. A sub-committee was struck to further discuss the district's plan and subsequent proposal to the Ministry. This sub-committee will meet on Tuesday, April 5, 2016.

8. Closing Remarks

Attendees were thanked for their participation by Chair Heleniak and the meeting was adjourned.



SPECIAL EDUCATION ADVISORY COMMITTEE
Tuesday, February 23, 2016 – 2:30 p.m.
Haldimand Room

Present: Jill Esposto (Chair), Catherine Custodio, Krista Emmerson, Carmen McDermid, Bonnie McKinnon, Paul Sanderson, Heather Shisler, Leslie Telfer

Regrets: Colleen Demarest, Christine Pearce, Lisa Stockmans, Tracey Taylor, Teresa Westergaard-Hager

1. Opening Prayer

Carmen McDermid led the group in the opening prayer.

2. Welcome and Opening Comments

Jill Esposto, SEAC Chair, welcomed the group and led a round of introductions for the benefit of Corina Woods, Temporary Secretary to the Superintendents.

3. Approval of Agenda

Moved by: Heather Shisler

Seconded by: Bonnie McKinnon

THAT the SEAC Committee approves the agenda of the February 23, 2016 meeting.

Carried

4. Approval of Minutes – January 26, 2016

Moved by: Bonnie McKinnon

Seconded by: Jill Esposto

THAT the SEAC Committee approves the minutes of the meeting of January 26, 2016.

Carried

5. Community Agency Updates

Heather Shisler – Lansdowne Children's Centre

Lansdowne Children's Centre continues to focus on their Special Needs Strategy and recently had their Entry to School Transition Meetings with both school Boards in preparation for September 2016.

Catherine Custodio – Haldimand-Norfolk Children's Aid Society

The agency is undergoing their Crown Ward audit at this time.

Paul Sanderson – Contact Brant

Contact Brant received an email from the Ministry regarding Transitional Age Youth (TAY) Planning. A survey is currently being prepared to receive feedback from its users. Also, a meeting regarding the Child and Parent Resource Institute (CPRI) will be scheduled in April for families who have participated in residential and day programs looking for their feedback on topics such as resource availability. This feedback will assist in recognizing the best uses of the services and resources that are available.



Jill Esposto suggested that a late diagnosis creates a problem as access to more than one waiting list at one time is not possible. There can be a 10-15 year waitlist for residence placements. Crown Ward children are typically the first to be placed as their situations are critical. Host foster families help out during these transitional periods. She continued to explain that there are more complex needs at an older age, partially due to a change in services.

Paul spoke about those individuals who may have two disabilities; for example, a physical and mild intellectual disability. These young adults (18 years of age or older) are unsure which system should be contacted for assistance as there are different adult services based on an individual's needs. Regarding IEP planning, Paul suggested there should be some form of transitional planning in place where parents should be responsible to ensure certain actions are taken at the correct time. Jill Esposto added that there is a 'safety net' in place within the school board as identified students can remain in school until the age of 21.

Jill Esposto – Brant Family and Children's Services (FACS)

Jill advised that Sharon Baker will discuss DSO scoring/testing and parent awareness on March 4, 2016. An individual's complex needs are difficult to decipher in many cases and this assessment problem continues to be an issue.

Carmen McDermid gave an explanation of the cognitive reports completed by the Board, how the reports are shared with families/students, and that the reports have been revised this year and are being written in more 'parent friendly' language.

Krista Emmerson – Parents for Children's Mental Health

Co-facilitated the Dialectical Behaviour Therapy (DBT) sessions for parents whose children have been receiving services. Child care was provided for the six sessions and they are planning on running another program in the future.

6. Reports

6.1 Student Achievement Leader: Special Education

- The AAC meeting held on Friday, February 19, 2016 had a Special Education focus for half of the day. Topics included SERT Allocation for 2016-17, introduction of a new resource for Principals/Vice-Principals, specialized transportation, and Grade 2 Canadian Cognitive Ability Testing. Following the meeting, principals received a guided tour of the Snoezelen Room at Woodview as an information piece on how to further support children with Autism Spectrum Disorder, as well as how to support students struggling with sensory needs.
- Any Principal/Vice-Principal interested in attending a conference on high poverty/high performance were asked to submit their names to Leslie Telfer. Three school teams consisting of the Principal, Special Education Resource Teacher and a classroom teacher from Christ the King, Holy Cross and Jean Vanier attended the 'Turning High Poverty Schools Into High Performing Schools' conference offered by the District School Board of Niagara on Wednesday, February 17, 2016. Guest speakers were William Parrott and Kathleen Budge, authors of the book, 'Turning High-Poverty Schools into High-Performing Schools'. A few of the topics covered included the importance of relationships, trust and respect, fees, homework policies, etc. As well, various articles regarding parent engagement were distributed and discussed.



- At the upcoming Professional Development day on February 26, 2016, the Special Education Team will be working with the core French (FSL) teachers at the Catholic Education Centre. The focus of the day will be on Ministry identifications, ASD, self-regulation and sharing of best practices. Future PD sessions are being planned for this school year to support French teachers with the rollout of the new Ministry document, 'Including Students with Special Needs in French as a Second Language Programs'.

6.2 Superintendent of Education

- Superintendent Telfer described sample case studies presented by the Special Education Team at the AAC meeting on February 19, 2016. A resource binder was created by the Special Education Team for each principal to aid them in various key situations. Principals also participated in an interactive and informative activity regarding SERT allocation for 2016-17. Future SERT allocation will be reviewed on a yearly basis. Previous SERT allocations, as well as feedback gathered from the school SERTs this year, were shared with the principals. Consistent feedback received dealt with supporting students who do not have an identification or diagnosis, but who require substantial support for self-regulation, behaviour and mental health concerns.
- At the Special Needs Strategy Proposal Meeting, the team presented the Haldimand Norfolk Proposal to four partners. The presentation went well, but the proposal has not yet been approved. An advisable next step would be to review the work completed over this last year. (The Brant proposal was being presented the following day.) The challenge remains with those parents who resist support and do not want coordinated service planning to assist in their child's success.
- Entry to School Transition Meetings took place on February 16, 2016 with Lansdowne Children's Centre and on February 18 with Haldimand Norfolk REACH. Preparations are starting for these students' entry into school in September 2016.

7. Closing Remarks/Adjournment

The meeting was adjourned at 3:45 p.m.



**Board of Directors' Meeting Minutes
Tuesday, February 23, 2016 at 1:00 p.m.**

Grand Erie District School Board – Norfolk Room
349 Erie Avenue, Brantford

Present STSBHN Board of Directors:

- GEDSB:** Jamie Gunn, Superintendent of Business & Treasurer – Director
Philip Kuckyt, Manager of STSBHN – Secretary & Treasurer
James Richardson, Trustee– Director (Teleconference)
- CSDCCS:** Mario Nantel, Director of Transportation – President (Teleconference)
- BHNCDSB:** Cliff Casey, Trustee, Director
- STSBHN Recording Secretary:**
Kathryn Underwood, Assistant to the Superintendent of Business GEDSB
- Regrets:**
- BHNCDSB:** Tom Grice, Superintendent of Business & Treasurer – Director
- GEDSB:** Brenda Blancher, Director of Education & Secretary GEDSB
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- 1.0 Call to Order, Welcome and Introductions – M Nantel
The President called the meeting to order at 1:07 pm.
- 2.0 Approval of Agenda for February 23, 2016
Moved by: J Richardson
Seconded by: C Casey
“That the STSBHN agenda for February 23, 2016 be approved as presented.”
- 3.0 Approval & Signing of Minutes
3.1 November 9, 2015
Moved by: Casey
Seconded by: J Gunn
“That the minutes of November 9, 2015 be approved as distributed.”
- CARRIED.
- CARRIED.

4.0 AGM and Election of Officers

4.1 Approval of the 2014-15 Financial Statements– P Kuckyt

P Kuckyt provided an overview of the 2014-15 audited financial statement. He further highlighted that the fuel fluctuator amount is covered by the Ministry less the non-refundable HST.

Moved by: C Casey

Seconded by: J Richardson

“That the STSBHN 2014-15 Audited Financial Statement be approved as circulated.”

CARRIED.

4.2 Appointment of STSBHN Officers

P Kuckyt advised that the elections as per the by-laws are needed for the position of President, Secretary and Treasurer and called for nominations.

Moved by: C Casey

Seconded by: J Richardson

“That the Board of Directors for 2016 be as follows:

Tom Grice, Superintendent of Business, BHCNDSB- President

Mario Nantel, Director of Transportation and Payroll, CSDCCS- Director

Jamie Gunn, Superintendent of Business and Treasurer GEDSB-Director

James Richardson, Trustee GEDSB -Director

Cliff Casey, Trustee BHCNDSB-Director

Bobby Somaroo-Superintendent of Business, CSDCCS-Alternate Director

Philip Kuckyt, Manager of Transportation, STSBHN-Secretary/Treasurer

Kathryn Underwood, Assistant to the Superintendent of Business, GEDSB-Recording Secretary

CARRIED.

4.3 Appointment of 2015-16 Auditors

P. Kuckyt provided a historical overview of the assignment of auditor and the rationale for the selection.

Moved by: J Gunn

Seconded by: C Casey

“That Millard, Rouse and Rosebrugh be selected to audit the 2015-16 Financial Statements.”

CARRIED.

5.0 Business Arising from Previous Meeting

5.1 Policy and Procedures Approval: 018-023

The committee reviewed the comments and the suggest changes of the procedures.

P Kuckyt highlighted the added language to Procedure 020 Special Education and Medical Transportation that considers long term medical conditions to be in consultation with the appropriate board staff.

Moved by: C Casey
Seconded by: J Richardson

“That STSBHN approve procedures 018-023 as amended.”

CARRIED.

6.0 Standing Business

6.1 KPI's– P Kuckyt

P Kuckyt highlighted the significant changes in the areas of Financial, Service Performance, Safety, General Ridership and Communication.

Financials

P Kuckyt noted that there have not been any significant changes with the Financials.

J. Gunn asked why the number of kilometers have increased across the different modes of transportation. In response to a question, P Kuckyt explained that overtime the decreasing number of students doesn't necessarily reduce the number of kilometers driven and distances vary and may increase due to the number of self-contained classrooms, French Immersion programs or vehicle size increases.

Service Performance

P Kuckyt noted a decline in self-contained special education vehicles ride times. In response to a question, ride times in the afternoon have been longer as pick up schedules have to be aligned with other schools as well as pick up times at the end of the day have to allocate time for busses to collect the students. A concern was raised around the length of time for riders over seventy-five minutes. P Kuckyt explained that geographically it is a challenge and that ride times are not indicative of actual times but an average when all students are riding and when there is no inclement precipitation on the roadways. P Kuckyt reminded the Directors that STSBHN tries to balance operational needs with the financial impacts of providing services.

Safety

P Kuckyt highlighted a large increase in the number of preventable accidents. The increase is partially attributed to inclement weather. P Kuckyt noted that preventable accidents are events involving a vehicle carrying students which comes in contact with a third part vehicle or piece of property. These accidents that are not a necessarily chargeable offense under the highway safety act, nor is the driver of the vehicle carrying students necessarily found at fault, but events could have been avoided.

P Kuckyt also identified that the variance with Safety Patrollers is due to patroller programs not reflecting the entire students involved. The original figures captured at the start of the year only included those students who were from the pilot sites in Haldimand and Norfolk. The figure presented in the January statistics indicates all of the patrollers who partook in the safety training.

General Ridership

P Kuckyt reviewed the courtesy ridership requests and indicated that they are reviewed annually and where possible families are accommodated.

Communication

P Kuckyt reviewed the various statistics related to the mediums of communication and the changes to date. He noted a significant number of website visits and twitter followers are due to inclement weather and the possibility of cancellations.

6.2 Goals and Objectives-Update and Review– P Kuckyt

P Kuckyt highlighted the Goals and Objectives and updated the group on the progress. Contracts and agreements have been brought forward under short term goals as this will need to be revisited for the current school bus contract past the 2016-17 school year.

6.3 Budget Analysis Report – P Kuckyt

P Kuckyt highlighted that the budget analysis report up to January 31, 2016.

7.0 New Business

7.1 Policy and Procedures Review: 024-028- P Kuckyt

The committee received the policies and procedures with the proposed changes as information only. Responses are requested by May 10, 2016.

The committee reviewed procedure 024 and the suggested language change, “In the event that a cancellation of transportation services is determined, schools will remain open.” A concern was expressed that operationally this does not necessarily happen and to strike the suggested language.

The committee discussed procedure 025 and to confirm if students have been engaging emergency exits, window or roof hatches. P Kuckyt explained the reason for the emergency exits and that Roof hatches have not been engaged in any recent incidents.

7.2 Auditors General Report Analysis

P. Kuckyt reviewed the seven recommendations related to the consortium transportation from the 2015 Annual Report from the Auditor General of Ontario and the STSBHN current practices related to the recommendations.

It was suggested that the complete audit summary to be shared with the STSBHN Directors.

7.3 By-law Amendment

P Kuckyt discussed the need for amending by-law no. 2 that addresses the STSBHN quorum. The proposed change, stipulates that as long as one member from each Board is present there would be quorum for a meeting. Delegating from a Director to a replacement would not count for purposes of quorum.

Moved by: C Casey

Seconded by: J Richardson

“That By-law No. 2 as amended by STSBHN by approved.”

CARRIED.

7.4 Competitive Procurement

Currently STSBHN has (3) one year extensions to the existing contracts.

P Kuckyt requested to formally seek information from the current providers if they are intending to renew their contracts. This would allow for planning, consider timing of when the procurement process should commence and ensure the procurement process is ready.

The Board agreed for P Kuckyt to approach the current transportation operators and seek clarification as to their intent to extend their contracts.

8.0 Adjournment

Moved by: J Richardson

Seconded by: C Casey

“That the February 23, STSBHN Board of Directors meeting be adjourned at 2:30 pm.”

CARRIED.

Next Meeting: Tuesday May 31, 2016 GEDSB-Norfolk Room. 1:00 p.m.



**Catholic Education Advisory Committee (CEAC)
Wednesday, February 24, 2016 ♦ 1:00 p.m.
Boardroom**

Present: Carol Luciani (Chair), Jeff Bender, Cliff Casey, Dan Dignard, Father Alan Dufraimont, Edith Heleniak, Father Tim Hingston, Len McDonald, Bonnie McKinnon, Sean Roche, Chris N. Roehrig, Debra Sheldrake, Anita Reansbury & Tim Wirag (SSVP Working Group)

Regrets: Mary Theresa Coene, Father Mario Fernandes, Charmaine Hanley, Allison Hayes, Debbie Joubert, Paul Tratnyek, John Webb, Robyn Zettler, Carole Allen (F.A.C.E. – Resource to Committee)

1. Opening Prayer

Chair Luciani opened the meeting with prayer, led by Chris Roehrig.

2. Approval of the Agenda

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Catholic Education Advisory Committee approves the agenda of the February 24, 2016 meeting.

Carried

3. Approval of Minutes – October 28, 2015

Moved by: Father Alan Dufraimont

Seconded by: Anita Reansbury

THAT the Catholic Education Advisory Committee approves the minutes of the October 28, 2015 meeting.

Carried

4. Information Items

4.1 Society of St. Vincent de Paul (SSVP) Update

Tim Wirag distributed copies of a handout that outlines the schools/SSVP partnership and support provided during the 2014-15 school year. Schools continue to partner with the SSVP with many schools currently involved in Lenten projects such as the Souper Bowl of Giving and the Reaching Out campaign in Norfolk. Assumption College School is coordinating 'Assumption Cares' with the goal of raising \$20,000 to donate to the SSVP. To date, 150 beds have been donated to children in Brantford who were without one, using monies raised by BHNCDSB schools.

Anita Reansbury commented that the Board/Society relationship is life giving and hopefully continued support from the schools will result in new volunteers. She noted that the Society's Valu Shoppe in Brantford is sold and must be vacated by April 3, 2017. A community group of 20 advisors with a wide range of skills, such as professional marketing, has been formed. They are in the process of finding a new building, balancing needs such as location, parking, and ongoing rental/maintenance costs. The City is willing to provide a lease at the former Eaton Centre for a short time period, if required. 'Serving our Neighbours in Need' will be the Society's new tag line.



4.2 Dioceses/Deaneries Updates

Fr. Tim Hingston (Brant Deanery) commented that during the season of Lent, joint penance celebrations will be offered at St. Pius X parish on March 4-5, replacing individual parish penance celebrations. He added that in keeping with the Year of Mercy, on the second Sunday of Easter, devotions will be held at St. Joseph and St. Mary at 3:00 pm in Polish. A St. Pius X Parish committee has been formed to support a Syrian Refugee family. \$30,000 is required before a parish can apply for a family to support, after which time a specific family is selected and the budget can be completed to support that family for a year. The parish has just reached the \$33,000 mark and are moving ahead with their sponsorship application. Additional fundraising may be required, depending on what family they are linked with.

Fr. Alan Dufraimont (Norfolk Deanery) commented that in keeping with the Year of Mercy and Lent, March 9 has been designated as a day-long penance day when priests are available 9 am to 9 pm to hear confessions. Priests with more than one parish may share the hours between their two parishes. He noted that Bishop Fabbro of the Diocese of London has recently appointed Dan Monaghan as Episcopal Liaison for Catholic schools to promote more communication and teamwork. Fr. Alan also added that an ecumenical committee involving 50-80 people has been formed in Norfolk to coordinate and support two Syrian families. He added that the outpouring of support has been incredible.

4.3 Council of BHN Catholic Service Organizations – November 19, 2015 Meeting Update

Director Roehrig reviewed the minutes from the last BHN Council of Catholic Service Organizations (CoCSO) meeting. The CoCSO was established last year to bring service organizations together to find ways for our schools and service organizations to work together. Partnership with the SSVP is an example of this type of organic partnership. He noted that the Council was a way to form relationships in the broader Catholic community in order to support one another and to advocate together in support of Catholic education, which is frequently threatened. He extended an invitation to those present to share names of anyone who is active in their organization or parish life to join the Council. Director Roehrig expanded on the Board's three-year Social Justice Network Plan, which is planned to open the door to organizations and to gain a sense of the good works being done in our schools.

4.4 F.A.C.E. Project

Carole Allen was unable to attend the meeting due to the poor weather.

4.5 Overview of Strategic Plan – Catholicity Pillar

Director Roehrig addressed the 2015-2018 Strategic Plan document, copies of which were distributed. The Plan reflects feedback provided by this Committee at their fall meeting. The Catholic Faith Formation page provides a resource to help answer questions about what is happening in our schools. The last two multi-year strategic plans had a 100% implementation rate. The current Plan is primarily a "stay-the-course" Plan to consolidate what we have already started, such as Christian Meditation, in order to achieve full implementation, with the addition of the Board's new focus on Catholic Social Justice teaching.

Board Vice-Chair Casey commented that the Board is proud of these Strategic Plans, the direction the Director has taken with these Plans, and with the implementation success rate.



4.6 Revised Health & Physical Education Curriculum Update

In Mary Theresa Coene's absence, Director Roehrig provided an update. He advised that there has been a delay in the release of the final documents for teachers. The Institute for Catholic Education (ICE) has provided some teaching points for Catholic educators in implementing the revised curriculum. The documents are now due to be released in the spring.

5. Discussion Items

5.1 Distinguished *Catholic Graduate Award* and *Contribution to Catholic Education Award* Nominees

Director Roehrig provided the background to these two new awards, which came as a recommendation from the Board of Trustees and were developed by the Catholic Education Advisory Committee last year. The awards aim to recognize people who have left our system and whose Catholic leadership and community involvement act as great examples to our future graduates. Nominations close on February 15 annually. Committee members reviewed the nominations that have come forward for the 2016 awards. They will go forward to the Board of Trustees for review/approval at their March meeting and will be presented at the annual Catholic Student Leadership Awards during Catholic Education Week in May.

5.2 Standing Item: School-Parish Relations – Next Steps

The Committee was asked if there were any issues that required discussion/problem solving. Board Vice-Chair Casey brought forth the twinning of parishes and asked if this would be an ongoing trend and what the school Board can do to help. Father Alan commented that the more priests are asked to do, the less they can do, such as being present in schools. Fortunately, many parishes have youth ministers who can assist and priests find other ways of being present in schools. With good communication, pastors do work together to meet community needs. Father Tim added that priests do not have to do all the work themselves as there are many wonderful people willing to help and be present. We may celebrate mass less often, but we have prayer services more often. Teachers are being encouraged to include more prayer services in their work, which are in the curriculum. He added that prayer services should be the last thing cut from the curriculum, not the first. Director Roehrig commented that the new resources for the revised religion program are much richer. Prayer is something that we can emphasize as we go along and the new materials seem richer in this area. Past work with school Faith Ambassadors had a positive impact at the time for those who attended, but those individuals come and go, so it might be good to work directly with teachers again. Fr. Alan concluded this discussion by adding that the blending of parishes works well when you have a pastor with good administrative and communication skills. In the Diocese of London, the blending of parishes going forward will be completed in stages beginning in 2017.

As an example of how school/parish/agencies work together, Anita Reansbury shared that a teacher in one of our elementary schools overheard students talking about three students in the school who did not have beds. When this information was shared with the school Principal, he contacted the SSVP who in turn provided the three children with beds for Christmas. When the students returned to school in January, the students hugged the Principal and expressed their thanks.



6. Adjournment

Prior to adjournment, a photo of committee members was taken with 'flat Jesus' in support of a school project. The meeting was adjourned by Chair Luciani and participants were thanked for their involvement.

Future Agenda Items

Secondary Religion Advisory Committee update; Elementary Religion Advisory Committee Update; Strategic Plan Initiatives Update; Tough Questions Monographs; Social Justice Foundation Document.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Michelle Shypula and Patrick Daly, Superintendents of Education
 Presented to: Committee of the Whole
 Submitted on: March 22, 2016
 Submitted by: Chris N. Roehrig, Director of Education & Secretary

**2015-2018 STRATEGIC PLAN –
STUDENT ACHIEVEMENT UPDATE**
Public Session

BACKGROUND INFORMATION:

In November 2015, the Board approved the 2015-2018 multi-year strategic plan that sustained the focus of the previous Plan to improve student achievement across the district. By highlighting the need to know our learners and respond effectively to their unique needs, we are ensuring that efforts to improve student learning are based in the individual needs of our students.

DEVELOPMENTS:

There are four goals within the Student Achievement pillar of the Strategic Plan. Following is a summary of the initiatives undertaken to date this year to meet each goal:

Goal	Update
Improve achievement for all students in literacy and mathematics.	<ul style="list-style-type: none"> • Teachers new to Primary or Junior divisions received one day of comprehensive in-servicing regarding effective instructional techniques in literacy and mathematics. In total, over 50 teachers received this comprehensive in-service in 2015-16. • School-based Kindergarten to Grade 3 professional learning focusing on effective literacy instruction is supported by System teachers. • Teams of Grades 4-6 teachers have participated in Collaborative Inquiry Learning in Mathematics (CIL-M), with a focus on Multiplication. Following a six-week intensive cycle of learning, teachers and principals work together to sustain the impact of the work at the school level. In total, 28 Junior Teachers from 11 schools are involved in 2015-16. • Teams of Grades 4-6 teachers 4-6 have participated in CIL-M, with a focus on Fractions. Following a 6-week intensive cycle of learning, teachers and principals work together to sustain the impact of the work at the school level. In total, 16 Junior Teachers from eight schools are involved in 2015-16. • Two separate pilot groups of educators from Kindergarten to Grade 3 have participated in Primary CIL-M, with a focus on developing number sense in our youngest learners. In total, 19 Primary educators from 10 schools are involved in 2015-16. • System staff have replicated the learning from both Primary and Junior CIL-M with school-based teams as determined necessary by principals. This has allowed numerous schools to engage in sustained professional learning regarding effective instruction in mathematics. • Educator teams of the Early Learning Kindergarten Program (ELKP) are participating in a collaborative learning experience facilitated by Speech Language Pathologists and the ELKP consultant to promote enhanced language development in the early years. In total, 16 educators from eight schools are engaged in the <i>Learning Language and Loving It</i> project.

Goal	Update
	<ul style="list-style-type: none"> • Teachers of Grade 9 Applied mathematics at all 3 secondary schools have accessed in-class support from the System math teacher, based on the needs of each teacher and group of students. This support may include assisting teachers with effective instruction, working with individual groups of students, and preparing for the Grade 9 EQAO assessment. • Teams of Grades 7-10 teachers are participating in collaborative, cross-disciplinary learning focused on identifying essential literacy and mathematics skills in subjects other than language and mathematics. In total, 24 elementary intermediate educators and 10 secondary teachers have participated. • Teams of Grades 9 and 10 teachers are participating in collaborative, cross-disciplinary literacy learning at each secondary school, based on the unique literacy needs of students in each school. In total, approximately 60 teachers from all three secondary schools are participating in ongoing, collaborative learning to improve the literacy skills of students in Grades 9 and 10. • Intermediate teachers from Grades 7-10 have been invited to participate in a one-day book study utilizing one of three current texts in education. In total, over 50 intermediate teachers have chosen to participate in this learning. Following the book study, participating teachers will share evidence of the impact of this learning in the classroom.
<p>Improve the capacity of teachers and principals to lead improvements in assessment and instructional practices.</p>	<ul style="list-style-type: none"> • Principal Learning Teams meet at every Family of Schools' meeting (monthly), engaging in professional learning regarding principals' identified needs in leading improved literacy and numeracy in their schools. • Principals engage in professional learning regarding effective instructional strategies in mathematics at monthly Family of Schools' meetings, facilitated by System math teachers. Topics are determined by an analysis of needs identified at both the system level and those voiced by principals. • School literacy and numeracy goals, outlined in the SIPSA, are monitored through Superintendent visits to schools. • Teachers participating in system initiatives (outlined above) regularly reflect on the impact of the learning on their practice, and principals and System student achievement staff have developed learning plans to continue enhanced practices at the school level.
<p>Increase the use of problem solving, critical thinking, collaboration, communication, creativity, entrepreneurialism, technology competencies in teaching, and learning across the district.</p>	<ul style="list-style-type: none"> • Six elementary schools and one secondary school are participating in Phase I of Bring Your Own Device (BYOD). Participating teachers have opportunities for professional learning in order to enhance their ability to effectively utilize technology to improve student learning. • Effective use of Board-owned technology (e.g., HP Streams) to improve student learning is included as a topic in system-led professional learning. • A Primary robotics pilot project is underway in one elementary school to test a cross-curricular approach to math, science and technology using robotics kits in the primary years.

Goal	Update
<p>Increase access to a wide variety of learning experiences and opportunities for self-reflection and goal setting in order to prepare students to make informed choices that best suit their unique talents, interests and abilities.</p>	<ul style="list-style-type: none"> • All educators from Kindergarten to Grade 8 have been in-serviced on the "All About Me" portfolio and, by the end of 2015-16, all students will have developed their own portfolio. • Student exit surveys will be completed by all students in Grades 8 and 12 in June 2016. Data from these surveys will be analyzed by system staff to determine district needs and next steps.

RECOMMENDATION:

THAT the Committee of the Whole refers the 2015-2018 Strategic Plan - Student Achievement Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Leslie Telfer, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: March 22, 2016
Submitted by: Chris N. Roehrig, Director of Education & Secretary

PROGRAMS FOR STUDENTS WITH AUTISM

Public Session

BACKGROUND INFORMATION:

In May 2007, the Ministry of Education released P/PM 140, *Incorporating Methods of Applied Behaviour Analysis (ABA) into Programs for Students with Autism Spectrum Disorders (ASD)*, to provide direction to school boards to support their use of applied behaviour analysis as an effective instructional approach in the education of many students with autism spectrum disorder. P/PM 140 has two main requirements: 1) school boards must offer students with ASD special education programs and services including, where appropriate, special education programs using ABA methods, and 2) school board staff must plan for the transition between various activities and settings involving students with ASD.

In 2008-09, school boards received new funding to hire additional board level ABA expertise to support principals, teachers and teams by providing and coordinating ASD training and resources, and facilitating collaboration between service providers and schools. Crystal Donohue was hired at that time to act as ABA Program Lead.

Responsibilities of the ABA Program Lead include the facilitation of a yearly self-assessment monitoring process and to ensure that all training is being completed as outlined in P/PM 140 and P/PM 156, *Supporting Transitions for Students with Special Education Needs*. The P/PM 140 Survey provides a snapshot for the Ministry on the implementation of ABA methods by school boards. The results of the survey generate a provincial profile for the Minister's Advisory Council on Special Education (MACSE) on the implementation of ABA.

Included in the ABA Program Lead responsibilities to further support students with ASD, and to plan for seamless transitions, the Connections for Students model was introduced. Connections for Students was to be implemented by all school boards by the spring of 2010. In addition, in April 2014, the Ministry of Education developed a list of requirements that may be included in training opportunities provided by school boards to educators. The implementation of training requirements are monitored by the Ministry through the annual P/PM 140 Survey. Training opportunities include a partnership with the Geneva Centre for Autism Summer Institute which offers summer training and ABA online e-Learning modules. The Ministry provides a number of allocated spaces to participate in the ABA Certificate Course for Educators. Additionally, Geneva offers free online series for educators on their website.

DEVELOPMENTS:

Currently, the Board has 140 students identified *Communication: Autism*, which is approximately 1.41% of enrolment. This percentage is reflective of provincial statistics. Students with a diagnosis of ASD are represented across all three counties and in both the elementary and secondary panels. Forty-five Educational Assistants are allocated to schools to provide support to students who are identified *Communication: Autism*. Eight students in our Board are currently attending Intensive Behavioural Therapy (IBI) at a variety of locations that offer this specialized therapy. Five students are on a wait list for IBI therapy.

To date 23 students, schools and families have participated in the Connections for Students model. Connection for Students meetings are monthly meetings held with the classroom teacher, principal, SERT, parent and a Hamilton Health Science ASD Consultant prior to the student's discharge from IBI, and every six months after discharge.

Since the release of P/PM 140 in 2007, and in collaboration with Hamilton Health Science ASD School Support Program, ongoing training workshops have been offered to school board staff (principals, teachers, and educational assistants) in an effort to support the specific needs of students with ASD. Training has included ASD peer awareness, transition planning, ABA, and Individual Education Plan (IEP) development. Additionally, a Structured Learning approach has been introduced across the system and training has been provided to staff. Resources on ABA have been developed and shared with staff in classrooms, at workshops and on the school board website. Educational Assistants receive training on ABA strategies, autism, behaviour, structured learning and transition planning every year on Professional Development days.

Most recently, a training workshop on ABA, behaviour, transition planning and structured learning was provided in the spring of 2015 to all teachers who had students with ASD in their classroom, as well as all projected teachers who would have students with ASD in their classroom in 2015-16. Information was provided to staff about the free online modules offered by Geneva Centre.

Initial information regarding ASD has been provided to French teachers, with more training planned for later in 2016.

RECOMMENDATION:

THAT the Committee of the Whole refers the Programs for Students with Autism report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Michelle Shypula, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: March 22, 2016
Submitted by: Chris N. Roehrig, Director of Education & Secretary

BRING YOUR OWN DEVICE (BYOD) - UPDATE Public Session

BACKGROUND INFORMATION:

In November 2014, the Board began investigating the possibility of implementing Bring Your Own Device (BYOD) in elementary and secondary schools. Following a significant period of preparatory work, the 2015-16 school year marks the first year of the BYOD Pilot project. Following is a summary of the actions undertaken to date.

DEVELOPMENTS:

The BYOD initiative is intended to augment and support the ongoing investment in digital technology across the district and to provide students the best opportunities to effectively utilize technology to improve learning. Specific goals of the BYOD initiative are:

- students use their BYO Devices and those provided by the Board to help build organization and self-regulation skills;
- students use their BYO Devices and those provided by the Board in authentic, inquiry-driven learning; and
- change the role of the teacher from one who delivers content to one who facilitates learning.

In January 2015, all schools were invited to submit a statement of interest, outlining how the use of BYOD would support their School Improvement Plan for Student Achievement (SIPSA) and the Board Improvement Plan for Student Achievement (BIPSA) goals and enhance student learning. Six elementary schools and one secondary school submitted proposals, and all were selected to participate in Phase I of the BYOD initiative. Each school identified one "lead teacher" who would take a leadership role in implementing BYOD at the school and supporting other school staff as required. Participating schools are:

- Assumption College School
- Holy Family
- Our Lady of Providence
- St. Basil
- St. Patrick (B)
- St. Patrick's (C)
- St. Theresa

A BYOD working group was established, with membership drawn from classroom teachers, school administration, IT services, system student achievement and one superintendent. This working group created the BYOD Administrative Procedure and developed a rollout plan for Phase I.

BYOD began in all seven Phase I schools in February 2016. A thorough communication strategy was implemented well in advance, and parents were required to provide consent for elementary-aged students to bring devices to school. Students at Assumption College School were required to complete an on-line acceptable use agreement.

Lead BYOD teachers from each participating school have met twice to share resources, strategies and to learn from each other. They are scheduled to meet twice more during this school year. Lead teachers also attended, with system consultants, a day-long Innovation Conference to learn about the effective use of technology in other districts.

System Student Achievement staff will continue to support Phase I BYOD schools to ensure that the use of BYOD supports improve student learning. Moving forward to 2016-17, BYOD will expand to an additional 10 schools. Currently, we aim to have BYOD implemented in all schools by the end of 2017-18. The intentional, meaningful use of BYOD, coupled with Board-provided digital technology, will offer a learning environment in which all students can have access to the appropriate digital tool at the appropriate time, providing an enhanced learning environment in which all students can learn.

RECOMMENDATION:

THAT the Committee of the Whole refers the Bring Your Own Device (BYOD) Update report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Patrick Daly, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: March 22, 2016
Submitted by: Chris N. Roehrig, Director of Education & Secretary

EXCURSION – MISSION TRIP TO COLUMBIA, SC
Public Session

BACKGROUND INFORMATION:

A request has been received on behalf of Assumption College School, Holy Trinity Catholic High School and St. John's College for a mission trip Columbia, South Carolina during the period of Saturday, April 9 to Saturday, April 16, 2016 (five instructional day). This is the 22nd Mission Trip in the past 20 years that has been organized by Board staff. The participation of the Board and its students over the past years has been recognized nationally. As always, the cost of the trip will be covered through donations.

DEVELOPMENTS:

Up to twenty (20) Grades 11 and 12 students, with equitable representation from all three secondary schools, will participate in this Mission Trip. Students will be involved with the St. Bernard Project in a small construction and clean-up project resulting from a Flash Flood.

As part of the selection process, students are required to complete an application form (Appendix A), and submit it to the designated staff member at their school. The staff member reviews the applications based on the following criteria:

- the written reasons for wanting to participate in the mission trip
- the academic standing of the student
- the student's attendance

After evaluating the applications, the designated staff member submits the names of all eligible applicants from their school to Simone Medeiros and Peter Svec, mission trip organizers and coordinators. Mrs. Medeiros and Mr. Svec then meet with each student to discuss their reasons for wanting to participate in the mission trip and reviews the expectations and responsibilities of student participants. The Committee, consisting of Simone Medeiros, Peter Svec, Peter Pollilo, Kimberley Maxin and Melanie Malecki, select the students who will participate and forward those names to the secondary Principals for approval. Arrangements are made to ensure that all classroom and evaluation responsibilities are met (Appendix B).

Chaperones will be confirmed once the Mission Trip has been approved by the Board. The names of the chaperone will be approved by the school principal and the Superintendent of Education.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School, Holy Trinity Catholic High School and St. John's College for an excursion Mission Trip to Columbia, SC during the period of Saturday, April 9 to Saturday, April 16, 2016.



Mission Trip Participation Request
(for students in Grade 11 or 12)

“Let each of you look not to your own interests, but to the interest
of others. Let the same mind be in you that was in Christ Jesus...”
(Philippians 2:4-5)

Submit your request, by Tuesday, March 1, 2016 to:

Mrs. S. Medeiros (ACS), Ms. Maxin (HT), or Mrs. Malecki (SJC)

Name _____ Date of birth _____

Grade _____ School _____

Home Phone _____ e-mail _____

Please write a minimum of 150 words explaining why you wish to participate in this mission trip.

Provide your response on the reverse side of this sheet.

NOTE: You must submit a copy of your passport with this application in order to be considered.



TEACHER INPUT AND STUDENT RESPONSIBILITY

RE: EXTENDED SCHOOL TRIPS

MISSION TRIP: Columbia, SC

DATES OF TRIP: April 9 – April 16, 2016

STUDENT _____

School Work to be completed for each subject:

PERIOD 1 TEACHER SIGNATURE _____

PERIOD 2 TEACHER SIGNATURE _____

PERIOD 3 TEACHER SIGNATURE _____

PERIOD 4 TEACHER SIGNATURE _____

STUDENT SIGNATURE _____ DATE _____

PARENT SIGNATURE _____ DATE _____

2015-16
Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
March 22, 2016	7:00 pm	Committee of the Whole	
March 29, 2016	10:00 am	SEAC Meeting	
March 29, 2016	7:00 pm	Board Meeting	
April 7, 2016	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
April 7, 2016	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
April 7, 2016	7:00 pm	System-Wide Parent Council Adobe Connect Session	
April 11, 2016	7:00 pm	Accommodations Committee Mtg.	NEW
April 12, 2016	3:00 pm	Executive Council Mtg. (<i>to be confirmed</i>)	
April 13, 2016	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
April 18, 2016	3:30 pm	Communications & Information Technology Advisory Committee	NEW
April 19, 2016	4:00 pm	Budget Committee Mtg.	DATE CORRECTION
April 19, 2016	7:00 pm	Committee of the Whole	
April 26, 2016	10:00 am	SEAC Meeting	
April 26, 2016	7:00 pm	Board Meeting	
April 27-29, 2016		Board Art Show (three locations)	
April 28-30, 2016		OCSTA AGM (Toronto)	
<i>May 1-6, 2016</i>		<i>Catholic Education Week</i>	
May 3, 2016	6:00 pm 6:30 pm	Celebration of the Arts – art viewing Celebration of the Arts - performances	
May 4, 2016	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
May 4, 2016	5:15 pm	Catholic Student Leadership Awards (HT – Bishop Crosby)	
May 5, 2016	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
May 5, 2016	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
May 10, 2016	4:00 pm	Budget Committee Mtg.	
May 11, 2016	3:00 pm	Executive Council Mtg. (<i>to be confirmed</i>)	
May 16, 2016	7:00 pm	Regional Catholic Parent Involvement Committee Mtg.	
May 17, 2016	7:00 pm	Committee of the Whole	
May 24, 2016	10:00 am	SEAC Meeting	
May 24, 2016	7:00 pm	Board Meeting	
May 25, 2016	TBD	Friends of the Educational Archives Committee Mtg.	
May 27, 2016	10:00 am	<i>Have a Go track meet at Holy Trinity (secondary)</i> <i>(rain date May 30)</i>	
May 31, 2016	1:00 pm	STSBHN Governance Mtg.	
June 1, 2016	9:00 am	SAL Committee Mtg. (@ Holy Trinity)	
June 1, 2016	1:00 pm	Catholic Education Advisory Committee Mtg.	
June 1, 2016	4:00 pm	Budget Committee Mtg.	
June 2, 2016	9:00 am	SAL Committee Mtg. (SJC) @ St. Mary CLC	
June 2, 2016	1:00 pm	SAL Committee Mtg. (ACS) @ St. Mary CLC	
June 9-11, 2016		CCSTA AGM	
June 13, 2016	10:00 am	<i>Have a Go track meet at Assumption College (elementary)</i> <i>(rain date June 14)</i>	
June 13, 2016	7:00 pm	Audit Committee Meeting	
June 15, 2016	3:00 pm	Executive Council Mtg. (<i>to be confirmed</i>)	
June 21, 2016	7:00 pm	Committee of the Whole	
June 28, 2016	10:00 am	SEAC Meeting	
June 28, 2016	7:00 pm	Board Meeting	
June 29, 2016	4:45 pm	Assumption College Graduation	
June 29, 2016	6:30 pm	Holy Trinity Graduation	
June 29, 2016	7:00 pm	St. John's College Graduation	